

# Help:Buttons

We have prepared several buttons for your easier edit. You should find them above your edit window. If you can not find them, you should activate them in ***My preferences***.

Here they are:

## User interface

### The button Cite .

This button was made for easier creating of citations.

#### ▪ Use:

When you click on this button, you will see new window, where you can choose, whatever you need to cite: book, article, web page... Then you will fill some parameters like authors name, surname, title of book, ISBN and create citation. It is very easy! More detail information how to fill parameters in the template citation can be found [here](#).

#### ▪ Activation:

Go to **My preferences** → **Gadgets and in User interface** click on ***Edit button and tool "Citation" for easier making citations*** and save it.

## User buttons

### The button Inserted article .

If you just inserted any article into another, the inserted article should contain some kind of warning, that its text is used in other article and anybody, who want to rewrite or extend it, should do it very carefully.

#### ▪ Use:

If you click on this button, you will insert the template Inserted article:

```
{{subst:Inserted article}}
```

This template should be inserted in the absolute beginning of the article.

#### ▪ Activation:

Go to **My preferences** → gadgets → User buttons, click on *Edit button "Inserted article"* and save changes.

### The button Reference .

If you need to create any reference or note, use this button.

#### ▪ Use:

If you click on this button, you will insert this code:

```
<ref>Citation</ref>
```

You can replace the "Citation" with citation of book (use the template Cite) or you can write your own note. Do not forget to add Links (Reference list) in the end of article (see below). All the references you will create in your article will be shown there.

#### ▪ Activation:

Go to **My preferences** → gadgets → User buttons, click on *Edit button "Reference"* and save changes.

## The button **References** .

This button inserts parameters as bibliography and sources, which should be used and filled in every article.

### ▪ **Use:**

If you use this button, it will edit exactly this text in your edit window:

```
<noinclude>
== Links ==
=== Related articles ===
=== External links ===
=== Sources===
=== References ===
<references />
=== Bibliography ===
=== Further reading ===
</noinclude>
```

This reference list should be in the end of every article. Authors (editors) can fill this parameters and delete the parameters which they don't need (or our editors can do it later).

### ▪ **Activation:**

Go to **My preferences** → gadgets → User buttons, click on *Edit button "References" (at the end of an article)* and save changes.

## Editor buttons

### The button **Editorial signature** .

This button should be used only on talk pages of articles where is inserted Editorial template.

### ▪ **Use:**

You should sign all the parameters you've checked with this signature. For example:

```
{{Editorial process
|citation = Wikiholic, 25. 8. 2011
}}
```

### ▪ **Activation:**

Go to **My preferences** → gadgets → **Editor buttons** click on ***Edit button "Editorial signature"*** and save it.

### The button **Editorial template** .

This button should be used only on talk pages of common articles.

### ▪ **Use:**

Just click on this button and insert whole Editorial template.

```
{{Editorial process
|sources
|citation
|breakdown
|categories
|headings
|synonyms
|images
|license
|wikilinks
|portals
|grammar
|typography
}}
```

Important note: Before you insert this template, you should always check first the parameter sources!

### ▪ **Activation:**

Go to **My preferences** → gadgets → **Editor buttons** click on ***Edit button "Editorial template"*** and save it.

## The button Welcome .

This button should be used only on users talk pages.

### ▪ **Use:**

Just click on this button and insert whole Welcome with your signature.

```
{{Welcome}}
~~~~~
```

### ▪ **Activation:**

Go to **My preferences** → gadgets → **Editor buttons** click on ***Edit button "Welcome"*** and save it.

## The button Copyright violation .

This button should be used for inserting the template Process (reason copyvio) in articles, which whole text (or part of it) was stolen from protected work. More information about author law can be found here.

### ▪ **Use:**

Just click on this button and insert whole ProcessWelcome with filled parameter copyvio and date.

```
{{Process|reason=copyvio|date=YYYYMMDD}}
```

### ▪ **Activation:**

Go to **My preferences** → gadgets → **Editor buttons** click on ***Edit button "Copyright violation"*** and save it.

## The button Suspicious account .

This button should be used for marking suspicious accounts. What is suspicious account? Every account which name contains combination of numbers and nonsense, all the accounts created in very short time interval. These accounts usually do not have confirmed e-mail.

### ▪ **Use:**

It should be inserted on users talk page. It will generate short message with your sign automatically.

```
{{Suspicious account|{{subst:REVISIONTIMESTAMP}}}}
~~~~~
```

### ▪ **Activation:**

Go to **My preferences** → gadgets → **Editor buttons** click on ***Edit button "Suspicious accoun"*** and save it.